

## Death Claims

Life Insurance coverage can be carried on the Retiree, Spouse, and Dependent Children.

The premium for this coverage is deducted from the pension check.

As a rule it takes 4 weeks to receive a Certified Copy of the Death Certificate. The Funeral home prepares the certificate which has to be signed by the Attending Physician. It is then forwarded to the Bureau of Vital Statistics in the state in which the death occurs for Certification. The Funeral Home usually provides the family with the Certified Copies requested.

If the deceased is a spouse or dependent child who was covered by Life, Health, or Dental Insurance, you need to contact the Department of Human Resources, Employee Benefits at (404)330-6036. You must have a copy of the dependent's death certificate to drop them from Insurance and file the claim for the proceeds of the Life Insurance Plan.

If the deceased is the Retiree who was covered by Life, Health, or Dental Insurance, the Spouse or named Beneficiary needs to contact the Department of Human Resources, Employee Benefits at (404)330-6036. You must have a copy of the retiree's death certificate to file the claim for the proceeds of the Life Insurance Plan. If you are eligible for a pension you would be eligible for Life, Health and/or Dental coverage, if you were covered by Life, Health and/ or Dental at the time of the retiree's death. For Fire or Police Pension you will need to contact the Administrator the Zenith American Solutions at (770)934-3953. For General Employees, you will need to contact the Administrator the GEM GROUP at (404)525-4191. You must have a copy of the retiree's death certificate to claim Pension Benefits in the form of a Survivor Pension or cash surrender payout if the Beneficiary is not eligible for a Survivor Pension. There is a 30 day window to apply for Survivor Insurance after the Pension Administrator has been notified of the Retiree's death and provided with the copy of the Death Certificate.

The number for the City of Atlanta Pension is (404) 330 6036.